

Jahanvi

Highly motivated individual committed to hard work and intensive analysis. I am a polished writer, researcher and communication expert. Self-driven and a team player with a creative bent of mind.

Personal Info

Address

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Phone

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Date of Birth

10 December, 1991

Skills

Creative writing

Unique content creation

Research Expert

Articulate
communications

Multimedia research

Editing proficiency

Interviewing skills

Public opinion
understanding

Data collection and
analysis

Networking Skills

Team contribution

Software

Work History

2020-08-
Present

Freelance Writer and Researcher

- Extensive research articles to help with providing factual statistics, different perspectives and theoretical understanding
- Articles covering women's rights, mental health issues, and civic issues etc
- Evaluation of research projects undertaken by NGOs
- Managing of Social Media of NGOs

2020-03-
2020-07

Program Manager

Missing Link Trust

- Ideation and implementation of digital campaigns like CyberSafety, SunderbansLivesMatter, Cyberconsent etc
- Research on topics like juvenile delinquency, effect on porn on behavioural attitude of youth and adolescents
- Preparing proposals, concept notes, annual reports newsletters and presentation
- Managing and successfully executing various programs of Missing Link Trust
- Communication and coordination with stakeholders

2019-08 –
2020-02

Freelance Writer

Citizen Matters

- Extensive research articles to help with providing factual statistics, different perspectives and theoretical understanding
- Covered stories on women safety, mental health education in BMC schools, water pollution after Ganpati Festival etc
- Highlights citizen participation in resolving the issues
- Managed competing deadlines with efficiency.

2019-09-
2020-02

Trainer and Researcher

The Strong Girls Project

Canva

Adobe Illustrator

MS Word

MS Excel

Indesign

Languages

English

Hindi

- Designed the module and curriculum for the project
- Collection and analysis of primary and secondary data
- Engagement with psychiatrists, counsellors, school teachers and parents for development of holistic approach
- Organised regular workshops and group discussions for students to inculcate coping tools

2015 - 04 –
2017 - 03

Content Writer

TopYaps

- Researched and wrote 10-15 pieces per week.
- Prepared and delivered wide range of reports, covering topics ranging from gender, health, education, politics to entertainment, lifestyle, social media trending topics
- Utilized exceptional writing, editing and proofreading skills to produce engaging and error-free content.

2014-05 –
2015-03

Reporter And Writer

Millennium Post

- Helped shape narrative on key issues through effective storytelling and knowledge of public opinion.
- Investigated important community issues like education, health, gender and others and put together well-received reports.
- Pursued and developed stories independently and for assignment, covering range of topics.

2018-11 -
2019-12

Research Project

VidyaSagar Institute Of Mental Health And Neurosciences

- Designed and executed study approaches.
- Individual research project to understand the socio-cultural coping mechanisms adopted by women caregivers to manage their mental health.
- Conducted in-depth interviews, group discussions, activities to collect primary data.
- Identified participants for research by focusing on gender, class sectionality and years spent as caregiver

Internships

- 2018-07 -
2018-08
- Intern**
Project Burans
- Analysed existing mental health programs run by the organization
 - Interacted with targeted members to form support group system for them.
 - Organised activities to enhance community participation

- 2017-11 -
2017-12
- Intern**
Mental Health Action Trust
- Reviewed related literature and conducted discussions to support research efforts.
 - Regular interactions with caregivers and patients at clinics
 - Maximized productivity by analysing existing initiatives and identifying areas for improvement

Education

- 2017-07 -
2019-05
- Master of Arts: Development**
Azim Premji University
- 2013-08 -
2015-04
- Post Graduate Diploma : Journalism**
Indian Institute of Mass Communication
- 2010-07 -
2013-05
- Bachelor of Arts: Economics**
Shri Ram College of Commerce

Accomplishments

- Selected for Masters' Programme in Public Health at Umea University, Sweden
- Mental Health Advocate– created a safe space through social media for people to talk about it and share their journey
- Ran a successful campaign on awareness on redefining identity of women
- Fundraised for Nagaland Floods in 2018